

St James' Episcopal Church in Fremont						
2019 Budget Worksheet						
	2017	2017	2018	2018	2019	
Budgeted Income	Revised in	Actuals	Budget	through	Budget	
Pledges	299,036.00	315,415.00	325,164.00	345,183.81	335,401.00	
Plate	5,500.00	8,052.00	7,400.00	6,881.56	6,500.00	
Unpledged	8,500.00	14,559.00	11,725.00	12,309.98	5,000.00	
Use of Church	9,214.00	9,591.00	12,380.00	10,911.00	10,080.00	
Interest	125.00	151.00	150.00	190.09	150.00	
Altar Flowers & Candles	2,784.00	2,340.00	2,445.00	2,570.00	2,445.00	
	325,159.00	350,108.00	359,264.00	378,046.44	359,576.00	
Expense						
Wider Church						
Diocesan assessment	37,253.60	35,954.00	42,310.00	42,309.96	50,199.93	
Assessment adjustment	(1,300.00)	-	-	-		
Total Wider Church	35,953.60	35,954.00	42,310.00	42,309.96	50,199.93	
Social Ministries/Outreach						
Children's Outreach Program	400.00	54.00	500.00	157.72	300.00	
Shield the Vulnerable/Back-Ground	335.00	261.00	335.00	168.00	450.00	
Sacred Space	100.00	22.00	100.00	-	100.00	
Total Social	835.00	337.00	935.00	325.72	850.00	
Programs						
Altar Flowers & Candles	2,784.00	2,112.00	2,445.00	1,961.02	2,445.00	
Communion supplies	342.00	113.00	155.00	282.12	385.00	

Music Supplies	1,130.00	544.00	1,130.00	375.00	655.00	
Parish Life	2,150.00	1,323.00	650.00	652.97	650.00	
Faith Formation	300.00	278.00	740.00	542.03	500.00	
FaithFormChildren & VBS	1,150.00	819.00	1,150.00	949.35	1,150.00	
FaithFormationYouth	400.00	409.00	500.00	424.08	700.00	
Endowment	100.00	0.00	100.00	0.00	100.00	
Stewardship	400.00	291.00	400.00	343.21	400.00	
Mutual Ministry Review	300.00	300.00	-	-	0.00	
Advertising	240.00	126.00	240.00	336.08	240.00	
Vestry retreat	650.00	530.00	300.00	245.00	200.00	
Vestry Thank You Gifts	175.00	120.00	180.00	127.10	180.00	
Disaster Preparedness Ed.	250.00	100.00	500.00	197.69	500.00	
Women's Day Retreat	150.00	139.00	200.00	180.92	200.00	
Total Programs	10,521.00	7,204.00	8,690.00	6,616.57	8,305.00	
Operating						
Office supplies & paper	1,700.00	1,382.00	1,700.00	1,516.29	1,750.00	
Mailing	500.00	585.00	155.00	439.75	550.00	
Copier & Printing	3,800.00	3,800.00	3,875.00	4,126.10	4,000.00	
Telephone & Internet	1,552.00	1,601.00	1,656.00	1,634.59	1,689.00	
Gas & Electric	9,745.00	10,880.00	6,995.00	6,796.56	7,000.00	
Water		2,524.00	1,925.00	1,999.87	2,560.25	
Garbage			2,891.57	2,803.28	2,978.00	
IT & Website	960.00	2524.00	1,285.00	1,714.87	985.00	
Regulation Compliance			65.00	60.67	50.00	
Insurance premiums	10,881.00	9,893.00	13,500.00	15,635.50	9,534.00	
Property taxes	1,153.00	1,077.00	1,150.00	1,382.10	1,740.00	
Audit	1,400.00	1,400.00	1,040.00	-	700.00	

Total Operating	31,691.00	35,666.00	36,237.57	38,109.58	33,536.25	
Buildings & Grounds						
Building Fund	8,000.00	15,000.00	8,000.00	13,526.62		
Janitorial & Gardening Serv	16,800.00	16,800.00	16,800.00	15,330.00	16,800.00	
Maintenance & Repair	4,000.00	7,733.00	5,000.00	4,242.39	5,000.00	
Hygiene Supplies			650.00	704.04	747.00	
Work parties	300.00	260.00	300.00	76.06	250.00	
Equipment Rental	400.00	0.00	400.00	-	400.00	
Inspections	1,110.00	858.00	1,110.00	859.90	1,110.00	
Total Buildings & Grounds	30,610.00	40,651.00	32,260.00	34,739.01	24,307.00	
Salaries						
Clergy						
Rector						
Salary	86,653.00	86,654.00	89,686.00	89,686.08	93,184.00	
Pension	15,597.54	15,440.00	16,143.48	16,143.48	16,773.12	
Heath & Benefits	19,148.64	19,365.00	25,334.16	21,253.32	23,135.28	
Professional Exp.	1,750.00	1,852.00	1,750.00	1,829.52	1,750.00	
Auto Expense	800.00	550.00	800.00	633.33	800.00	
Continuing Ed	500.00	500.00	500.00	461.76	500.00	
Total Rector	124,449.18	124,361.00	134,213.64	130,007.49	136,142.40	
Associate Rector						
Salary	12,023.28	12,023.00	31,141.00	31,017.12	38,827.43	
Pension	2,164.20	2,164.00	5,605.38	6,154.83	6,988.94	
Benefits	0.00	0.00	327.89	108.94	215.31	
Professional Exp.	875.00	911.00	1,000.00	1,202.79	1,000.00	
Continuing Ed	150.00	132.00	300.00	-	300.00	

Total Associate Rector	15,212.48	15,230.00	38,374.27	38,483.68	47,331.68	
ChildTeenFamily Minister						
Salary	26,223.42	26,223.00	27,141.24	29,785.47	33,612.80	
Pension				1,008.32	3,025.15	
Benefits				64.40	486.88	
Professional Expens	700.00	442.00	700.00	562.55	700.00	
Continuing Education	500.00	135.00	500.00	372.45	500.00	
Total ChildTeenFamily M	27,423.42	26,800.00	28,341.24	31,793.19	38,324.83	
Deacon ContEd & ProfE	150.00	150.00	-	-	500.00	
Supply Priest	273.00	273.00	-	-	0.00	
Total Clergy	167,358.08	166,664.00	200,929.15	200,284.36	222,298.91	
AdminAssistant						
Wages	15,305.44	16,514.00	19,136.00	15,082.00	19,968.00	
Pension/Benefits	2,754.98	671.00	-	-	60.00	
Total AdminAssistant	18,060.42	17,185.00	19,136.00	15,082.00	20,028.00	
Bookkeeper			-			
Musician (salary + EAP)	20,560.00	20,560.00	21,279.60	21,279.60	22,169.50	
Musician Sup&Holidays	2,500.00	2,725.00	2,500.00	1,750.00	2,350.00	
Nursery (salary + EAP)	1,938.00	1,560.00	1,938.00	831.00	2,028.00	
Lay Employee payroll taxes	3,745.96	4,588.00	5,316.35	5,085.74	4,659.50	
Payroll processing fees	461.00	480.00	535.00	632.90	1,008.00	
Future Staff	9,464.42	-	-	11,000.00		
Total Salaries	224,087.88	213,762.00	251,634.10	255,945.60	274,541.92	
Total Expense	333,698.48	333,574.00	372,066.67	378,046.44	391,740.10	
Variance	\$ (8,539.48)	\$ 16,534.00	\$ (12,802.67)	\$ -	\$ (32,164.10)	

				prepaid in 2018	11,000.00	
					\$ (21,164.10)	

\$1075 potential wedding										
5% of 77,655 + 17% on rest										
30 Parish checks at \$10 (before May) plus additional for renters										
possible \$260 donated (making the budget \$125)										

should consider Advent Evening, Epiphany Party, St. James' Day										
			\$150	Epiphany						
			\$200	Advent						
			\$150	St. James' Day						
			\$150	Other						
gifts for 2019 purchased 12/18, for 2020, purchased 12/19										
container for emergency supplies, NNO, and lunch w education										
3% increase										
YTD+prepurchase+50	(could be reduced if we prepurchase in 2018 for 2019)									
2% increase										
3% increase -\$723 savings										
33% increase										
3% increase										
inc . recurring subscriptions+200										
?9,700 to 12,862		ChurchWest (\$8705+\$350+\$479 (one-time)) + approx \$515 Workers Comp through Church Insurance								
Budget for one audit - \$700										

[illegible]

[illegible]

St James' Episcopal Church in Fremont
2019 Budget Worksheet

	2018	2018	2019
Income	Budget	Actual	Budget
Pledges	325,164.00	345,183.81	335,401.00
Plate	7,400.00	6,881.56	6,500.00
Unpledged	11,725.00	12,309.98	5,000.00
Use of Church	12,380.00	10,911.00	10,080.00
Interest	150.00	190.09	150.00
Altar Flowers & Candles	2,445.00	2,570.00	2,445.00
Total Income	359,264.00	378,046.44	359,576.00

	2018	2018	2019
Expense	Budget	Actual	Budget
Wider Church			
Diocesan assessment	42,310.00	42,309.96	50,199.93
Assessment adjustment	-	-	
Total Wider Church	42,310.00	42,309.96	50,199.93
Social Ministries/Outreach			
Children's Outreach Program	500.00	157.72	300.00

Back-Ground Check/Training	335.00	168.00	450.00
Sacred Space	100.00	-	100.00
Total Social Ministries/Outreach	935.00	325.72	850.00

Programs	2018 Budget	2018 Actual	2019 Budget
Altar Flowers & Candles	2,445.00	1,961.02	2,445.00
Communion supplies	155.00	282.12	385.00
Music Supplies	1,130.00	375.00	655.00
Parish Life	650.00	652.97	650.00
Faith Formation	740.00	542.03	500.00
FaithFormChildren & VBS	1,150.00	949.35	1,150.00
FaithFormationYouth	500.00	424.08	700.00
Endowment	100.00	-	100.00
Stewardship	400.00	343.21	400.00
Advertising	240.00	336.08	240.00
Vestry retreat	300.00	245.00	200.00
Vestry Thank You Gifts	180.00	127.10	180.00
Disaster Preparedness Ed.	500.00	197.69	500.00
Women's Day Retreat	200.00	180.92	200.00
Total Programs	8,690.00	6,616.57	8,305.00

2018

2018

2019

Operating	Budget	Actual	Budget
Office supplies & paper	1,700.00	1,516.29	1,750.00
Mailing	155.00	439.75	550.00
Copier & Printing	3,875.00	4,126.10	4,000.00
Telephone & Internet	1,656.00	1,634.59	1,689.00
Gas & Electric	6,995.00	6,796.56	7,000.00
Water	1,925.00	1,999.87	2,560.25
Garbage	2,891.57	2,803.28	2,978.00
IT & Website	1,285.00	1,714.87	985.00
Regulation Compliance	65.00	60.67	50.00
Insurance premiums	13,500.00	15,635.50	9,534.00
Property taxes	1,150.00	1,382.10	1,740.00
Audit	1,040.00	-	700.00
Total Operating	36,237.57	38,109.58	33,536.25

Buildings & Grounds	2018 Budget	2018 Actual	2019 Budget
Building Fund	8,000.00	13,526.62	
Janitorial & Gardening Serv	16,800.00	15,330.00	16,800.00
Maintenance & Repair	5,000.00	4,242.39	5,000.00
Hygiene Supplies	650.00	704.04	747.00

Work parties	300.00	76.06	250.00
Equipment Rental	400.00	-	400.00
Inspections	1,110.00	859.90	1,110.00
Total Buildings & Grounds	32,260.00	34,739.01	24,307.00

	2018 Budget	2018 Actual	2019 Budget
Salaries			
Salary-All	192,821.84	189,431.27	216,799.23
Pension	21,748.86	23,306.63	26,787.21
Heath & Benefits	25,662.05	21,426.66	24,337.47
Professional Exp.	3,450.00	3,594.86	3,450.00
Auto Expense	800.00	633.33	800.00
Continuing Ed	1,300.00	834.21	1,300.00
Lay Employee payroll taxes	5,316.35	5,085.74	4,659.50
Payroll processing fees	535.00	632.90	1,008.00
Future Staff	-	11,000.00	
Total Salaries	251,634.10	255,945.60	279,141.41

Total Expense	372,066.67	378,046.44	391,740.10
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Variance	(12,802.67)	-	(32,164.10)
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prepaid in	
2018	11,000.00
	(21,164.10)

\$1075 potential wedding

5% of 77,655 + 17% on rest

30 Parish checks at \$10 (before May) plus additional for renters

possible \$260 donated (making the budget \$125)

should consider Advent Evening, Epiphany Party, St. James' Day

gifts for 2019 purchased 12/18, for 2020, purchased 12/19
container for emergency supplies, NNO, and lunch w education

3% increase

YTD+prepurchase+50

2% increase

3% increase -\$723 savings

33% increase

3% increase

inc . recurring subscriptions+200

?9,700 to 12,862

Budget for one audit - \$700

total of \$16K put in for 2018

current+2%

diocesan minimum

0.18

1756.85 (med)+134.28(dental)+12.82(life ins)+288(unemploy,annual)

per loa

per loa

per loa

24 pay periods*6staff*\$7

150 Epiphany
200 Advent
150 St. James' Day
150 Other

(could be reduced if we prepurchase in 2018 for 2019)

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Salaries	Budget	Actual	Budget
Salary-All	192,821.84	189,431.27	216,799.23
Pension	21,748.86	23,306.63	26,787.21
Heath & Benefits	25,662.05	21,426.66	24,337.47
Professional Exp.	3,450.00	3,594.86	3,450.00
Auto Expense	800.00	633.33	800.00
Continuing Ed	1,300.00	834.21	1,300.00
Lay Employee payroll taxes	5,316.35	5,085.74	4,659.50
Payroll processing fees	535.00	632.90	1,008.00
Future Staff	-	11,000.00	
Total Salaries	251,634.10	255,945.60	279,141.41
Total Expense	372,066.67	378,046.44	391,740.10
Variance	(12,802.67)	-	(32,164.10)
		prepaid in 2018	11,000.00
			(21,164.10)