

St. James' Vestry Meeting Minutes Thursday, August 12, 2010

In attendance: Molly Lubwama, Mary Casas, Jan Brandt, Kathy Crary+, Brad Hoffman, Penny Trant, Scott Kennedy, Charlie Paratore, Greg Scheuffele, Laura Winter, Stephen Ferro, and Elizabeth Hart
Absent: Dean Valentine, Jan Scrutton, and Andy MacRae

Mary Casas called the meeting to order, and Kathy Crary+ led the opening Bible study, on the first chapter of Acts.

The minutes of the July 8, 2010 vestry meeting were approved as presented.

Thank you to Al Casas for all of his work in cleaning up after the rector candidate dinners so that the vestry could spend time with the candidates.

Calendar

No Godly Play for August

No informal Eucharist in August and September

August 21 – Bynum funeral

August 28 – Work Party

August 28 – Diocesan picnic (RSVP date is August 25)

September 5 – Available for Lunch at the Newark Buffet

September 9 – Vestry meeting

September 11 – Women's Flatlanders Day of Fellowship from 11 am to 4 pm

September 11 – Kathy's+ farewell dinner. St. James' is providing meat, and parishioners are asked to bring side dishes or dessert

September 12 – Kathy's+ last service. One service at 10:00 am.

September 18 – Work Party

September 19 – Deanery meeting at Holy Cross at 2 pm. It will include a discussion of the Diocesan assessment.

September 21 – Little Church Committee meeting at 7 pm. This is a new committee to address what restoration and repairs need to be done to the Little Church. There will be an article in the September Window.

October 1 – Lori Walton's+ first official day

October 3 – Lori's+ first Sunday

Jan Scrutton has sent the draft of Lori Walton's+ Letter of Agreement to Michael Barlowe, who will provide feedback to Jan Scrutton. The Letter of Agreement will be approved at the September vestry meeting.

Financial Report

- Approximately \$10,000 lower in cash from the same time last year
- Pledges are 12% behind; total income is 11% behind.
- We have spent approximately \$15,000 more than we have brought in.
- There will be a gentle reminder from the wardens in the Green Sheets and the Window reminding parishioners about pledges.
- Money from Special Interest-Fundraising that has been moved to Operating will appear in next month's report

Cluster Reports

Social Ministries and Congregational Care – as submitted

Worship and Christian Formation

- Liturgical design supplies are being moved to EB5

Parish Life

- Not sure when the “Back to School” event is going to be held. Will try to coordinate with the start up of Godly Play

Communication and Evangelism – as submitted

Tech Team

- Budget is \$5000
- Need to purchase:
 - a new computer for the new rector (Lori+ would prefer a Mac laptop)
 - New computer for accounting – looking at a desktop
 - Anti-virus software for all computers
 - Also need an upgraded fax machine

Facilities – as submitted

- Cost for St. James' for restriping of Cabrillo Terrace is \$225. Homeowner's Association is splitting cost with St. James'.
- Motion was made to pay \$225 for the restriping project. Moved and seconded. Motion passed.

Lead Team – as submitted

For the Vestry Handbook – Need the dates and times when the groups under your cluster meet, and the contact person for each group. Please e-mail Mary Casas with that information by the next vestry meeting.

Clergy Report

- Kathy+ officiated at a wedding
- Visited several cathedrals during her vacation to Europe and enjoyed rich food but still lost weight from all the walking.
- August 21 at 2 pm is the funeral for Gretchen Bynum. It will be a communion service
- August 28 is the last adult education Kathy+ will be teaching
- Will help Jan Scrutton arrange for supply priests for September 19 and 26, and for a priest to cover emergencies.
- The church secretary gave her 2 weeks notice. Today was her last day. Arranging for help until Lori+ can hire a new secretary.
- Suggestion from Kathy+ to help the new rector – be very intentional about “introducing” the congregation. Kathy+ suggested a binder with pages that list family groups, a little about the families, and a picture. Kathy+ also recommended new software to replace Shepherd's Staff.
- To help the congregation – ignore most of the rumors. You cannot ever discuss the rector search process or the interviews, etc. Lori+ will be the rector, with more sway to do things.

Molly Lubwama led the closing prayer.

Respectfully submitted,

Elizabeth Hart
Clerk of the Vestry

July Congregational Care and Social Ministries Report

We continue to work with the groups and teams found under our clusters and let them know we are available to support them in their activities.

We continue to work on our yearly goals. We are letting the teams found under our cluster to know we are here to support them and if they need any assistance to contact Andy or I.

We continue to set up bags for the pantry and will be putting an article in the August Window requesting items for the pantry from the congregation.

We are working with the Stewardship committee to create a video of the groups the Church supports especially those groups through Abode services.

Thank you, respectfully submitted
Andy MacRae and Brad Hoffman
CC & SM Cluster

Worship and Christian Formation August 2010

- We had wonderful worship leaders while Kathy was on vacation: Richard Schaper (from the Planned Giving office), Nina Pickerell (Deacon at Grace Cathedral) & Father Picard (Priest for the Philippine Independent Church), and Jerry Drino (Director of Hope for Sudan). All those involved in worship (and the entire congregation) made their visits easy and comfortable. Thank you!
- Janet Fischer and Laura are continuing to work on the Sunday Worship Duties list on behalf of the Worship Committee. We have gathered input from Margaret Rainey (altar guild) and Burtin Hart (ushers), and intend to ask Kathy for her ideas as well. The goal is to have it complete prior to Lori's start at St James'.
- Katherine is shopping for an organ for the Little Church.
- Godly Play is on vacation during August, and will return in September. Additional help is needed for the classes, please see Brian Cochrane if you can offer some time.

Molly and Laura

PARISH LIFE REPORT FOR AUGUST 2010

St. James' Feast

On July 25th, 2010 Parish Life hosted the 2nd Annual St. James' Feast. The turnout this year was wonderful. Jan Scrutton had organized a "Favorite Things" raffle with 30+ prizes that included homemade cakes, books, gift certificates for restaurants, movies tickets, store gift cards and a wonderful beer basket and 4 beer mugs with photos of the new windows on them. These were just a few of the "Favorite Things" that were generously donated by our parishioners. Greg Miller was the raffle spokesman and kept the hype going all afternoon. We thank him and especially Jan Scrutton for a well planned and extremely fun raffle. Our thanks also to all those who donated their "Favorite Things".

The Philippine Church joined us again this year and brought the roast pig which was a big hit. They also had a dance group that entertained us with traditional dance in full costume. It was a beautiful presentation and it was enjoyed by all.

Parish Life would like to all those who gave their time and support of this event to make this event so successful.

Men's Trip

The Men's Trip was in Arnold again this year from July 29th - Aug 1st. The guys had a relaxing time playing golf, telling stories and a little fishing. Gregg Feeney and Bud Pearson did a great job putting this together and everyone had a wonderful time.

Upcoming Events:

Farewell Buffet Dinner:

Parish Life is hosting the Farewell Buffet Dinner for Kathy+ in the evening of September 11th. We are currently in the planning stages of this event.

LadyFlatlanders

LadyFlatlanders will not be having their annual camping trip in September due to a conflict in schedule. They are planning to have day get-together on September 11th from 11am to 4pm. The location is still in discussion.

Respectfully submitted,

Penny Trant
Dean Valentine

Here is the August C&E Cluster Report

- Pegeen Perry and Meg Williams volunteered to put together a "Facebook" for Lori. They will be gathering updated information and photos of the congregation and organizing them into a document and a binder for Lori to use in getting to know St. James. Goal is to have the physical binder and electronic copy ready for Lori when she starts in October.
- Janet Fischer just completed cosmetic changes to St. James website. More back end changes are still to be made this year.
- Based on some requests, we are considering changing the St. James email list by splitting the single list into multiple lists. Three options under consideration:
 1. Creating 2 lists -
Prayer requests
Everything else
 2. Creating 3 lists -
Official announcements
Prayer requests
Everything Else
 3. Move more social emails to another venue and then have a single official announcement email list

We will be gathering input from the congregation and will likely wait until Lori starts to get her input before deciding which direction to go.

Respectfully submitted,

Stephen Ferro
Greg Scheuffele
C&E Cluster

Facilities Report

The painting of the accounting office is nearing completion. Art has been doing the work, in between all his other duties. Therefore it is going slower than usual.

We hope to have the re striping of Cabrillo Terrace completed within the next couple of weeks. It is not going quickly because we're working in conjunction with the neighboring St James home owner's association. They are splitting the cost with us. Total cost of the project is \$450.

The St James window project will be finished this week, which includes the permanent locks and weatherstripping on the doors. This turned out beautiful!

The August work party has been moved to the 28th, rather than the usual third Saturday. Please try to attend, if even for just a few hours!
SCOTT/Facilities

August 2010

Lead Team Vestry Report

July was a very busy month. Jan and I would like to thank each and every one of you for attending and participating at the Candidates Interviews. We spend a lot of quality time together this past month and have done a great job in our discernment for our new Rector. St. James' has called Rev. Lori Walton to be our Rector. Lori's Letter of Agreement was sent to Canon Michael Barlowe and upon review, the Vestry will vote at the September Vestry meeting to accept the LOA. Jan made the phone calls to the other candidates and informed them of our choice. They were both gracious and wished our congregation well. In July we also saw the dedication of the new faceted windows in the Narthex of the Church. We had a great raffle at St. James' Day that netted \$500.00

faithfully submitted by,
Mary Casas/Jan Scrutton