

St. James' Vestry Meeting Minutes

January 11, 2007

In attendance: Jan Brandt, Scott Whitaker, Meg Williams, Greg Miller, E.J. Hilliard, Kerri Williams, Donald Razzolini, Linda Nelsen, Ralph Locher, Pegeen Perry, Barbara Dabney, Michael Aquino, Bob Honeychurch, Sylvia Sweeney, and Elizabeth Hart.

Pegeen Perry called the meeting to order.

Bob Honeychurch led the opening study on this Sunday's gospel lesson on John 2:1-11. Discussion questions included:

- ~~///~~ What is a word, phrase, or image that jumps out at you?
- ~~///~~ What is God's word for you in this passage?
- ~~///~~ What is God's call to St. James' from the gospel text?

Minutes

Corrections/clarifications for the December 14th, 2006 vestry meeting minutes:

- ~~///~~ Vestry retreat is the last Saturday in February, February 24th.
- ~~///~~ On page 2, under Profit and Loss Overview, COLA should be 3%; sentence following should read "While there are some numbers that are 'actual actuals', some of the numbers are a guess."
- ~~///~~ Page 4, under Calendar, sentence should read "Pegeen Perry will put hard copy..."

Motion was made to approve the December 14th, 2006 vestry meeting minutes as corrected. Moved by E.J. Hilliard, seconded by Ralph Locher. Motion passed.

Annual Meeting

- ~~///~~ On January 28th, the day of the annual meeting, there will be a single worship service at 10:00 a.m.
- ~~///~~ Reports are due to Pegeen Perry by Monday January 15th, either electronic or hard copy typed.
- ~~///~~ Vestry election
 - ? ? We have a slate of candidates that we are in the process of notifying to see if they are willing to serve. We would like to have at least 8 candidates
 - ? ? 2 definite candidates – Janet Fischer and Sylvia Ma.
- ~~///~~ Potluck
 - ? ? Can Parish Life take the lead? Do we want people to sign up to bring food, or assign certain groups of people (say, people with the last name beginning...) to bring certain dishes?
 - ? ? Will need help with setup and clean up, beverages, etc.
- ~~///~~ On January 21st (a week before the annual meeting) the Lead Team and volunteers from the vestry will hold a budget meeting for those members of the congregation interested in a more detailed discussion of the budget than is possible at the annual meeting.
- ~~///~~ The biographies of the candidates and the reports should be ready by January 21st.

Budget

- ✂✂ Disciple Builders – Adult Disciple Builders received a gift of \$600 last year that was used, along with what had been budgeted, for a total of approximately \$1200. The budget amount for Disciple Builders this year should be raised to \$1200.
- ✂✂ The Diocesan assessment has gone down (the assessment is based on the last 2 years income).
- ✂✂ Godly Play is under “Children and Families”. Worship supplies, kids is for the worship bags.
- ✂✂ Under Associate Rector, continuing education should be \$500; automobile should be \$400.
- ✂✂ Deficit budget of approximately \$35,000 for 2007.
- ✂✂ In 2006, the projected deficit was \$82,000, but we ended up \$467 in the black.

Motion was made to approve the 2007 budget as amended. Moved by E.J. Hilliard, seconded by Donald Razzolini. Motion passed.

Other Budget Discussion

- ✂✂ Building cash available is less, due to major repairs.
- ✂✂ Mortgage and LOC (line of credit) is dwindling. Hope to have mortgage paid off by January 2008.
- ✂✂ Sewer fund is negative fund (in the hole)
- ✂✂ Playground is a positive fund
- ✂✂ Special interest funds (SIF) – Jan Brandt suggests changing the name of Memorial Donations 2630-08 to differentiate it from the Memorial Garden. If you have suggestions please let Jan know.

Locher Donation

- ✂✂ St. James’ receives a donation from Ralph Locher's mother, \$2000 a year
- ✂✂ In past years this donation was rolled into the general fund
- ✂✂ This year would like to use half the donation for IT upgrades (for example, new accounting software) and half for carts for the folding chairs.

Motion was made to allow the Locher donation to be directed. Moved by Scott Whitaker, seconded by Donald Razzolini. Motion passed.

Motion was made to direct the Locher donation to purchase carts for the folding chairs (\$1000) and for IT upgrades (\$1000). Moved by Linda Nelsen, seconded by Greg Miller. Motion passed.

Cluster Reports

Worship and Christian Formation

- ✂✂ No written report
- ✂✂ Janet Fischer is the new Eucharistic minister and reader scheduler. This was last done by Linda O'Keefe.

Communications and Evangelism

- ✂✂ As submitted.
- ✂✂ Open to new banner(s) if money is donated.

Congregational Care and Social Ministries

- ~~✍~~ As submitted.
- ~~✍~~ John McCutcheon concert attendance is approaching 140 if all “will call” pick up and pay for the tickets. Expenses for the concert has gone up.

Facilities and Parish Life

- ~~✍~~ As submitted.
- ~~✍~~ St. James' has not volunteered yet as an emergency shelter. Ralph Locher will attend an information gathering meeting to obtain more information.
- ~~✍~~ Still looking for a replacement for Tim Spencer – do have someone in mind.

Lead Team

- ~~✍~~ Final worship survey results attached.
- ~~✍~~ Survey indicates that people come to a particular church service primarily for the time the service is offered.

There is a workshop being offered Saturday, March 3, 2007 in place of Vestry Day with Diana Butler Bass on the Practicing Congregation: Imaging a New Old Church (see attached e-mail). More details to follow.

Mardi Gras Party

- ~~✍~~ Kerri Williams suggested having a Mardi Gras party on February 17th.
- ~~✍~~ People would donate baked goods and side dishes.
- ~~✍~~ Could have an old fashioned cake walk and other activities.
- ~~✍~~ Kerri Williams offered to chair the event. If interested talk with Kerri.
- ~~✍~~ This information should be included in the February newsletter.

Need to form a committee to help with fellowship events, such as a Mardi Gras party, pancake supper, etc.

Ask Jan Brandt to make sure protocol is being followed when money is donated in someone's name (e.g. donation in memory of, in honor of...)

A thank you gift was given to Pegeen Perry for all of her work on the vestry.

Michael Aquino, Donald Razzolini, Pegeen Perry, and Sylvia Ma are retiring from the vestry, although Sylvia Ma may be re-elected.

The closing worship was led by Pegeen Perry.

Respectfully submitted,

Elizabeth Hart
Clerk of the Vestry